

# CDTA

A PART OF NATIONAL COMPLIANCE SOLUTIONS

## Compliance Solutions



(888) 908-2382  
[www.cdtaonline.com](http://www.cdtaonline.com)

# Service Descriptions

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## Drug and Alcohol Testing

CDTA's easy-to-use online drug and alcohol testing system provides quick and accurate results available 24/7. Our system is uniquely designed to maximize DOT compliance effectiveness while minimizing your liability and exposure to negligent hiring.

CDTA utilizes SAMSHA-certified laboratories and give you access to the industry's most comprehensive nationwide network of collection sites for the most convenient and cost-saving locations. All test fees include MRO, Lab, collection site set-up, pre-printed COC forms, collection kits courier pick-up, shipping cost, confirmation test, processing fee and biannual statistical reports.

An attentive Client Services department including live 24/7 post-accident assistance and pre/in/post-audit support ready to serve you.

### CDTA Solutions:

- Pre-employment Testing
- Reasonable Suspicion Testing
- Random Testing (DOT-approved random test selection)
- \*Certified laboratories
- \*\*An extensive network of collection sites and labs
- Quick and accurate test results, 24/7
- Medical Review Officer on staff
- Full-service post-accident support
- Pre/in/post-audit support
- Full-service client services and compliance support
- DOT and non-DOT programs

\*All drug testing is done at SAMHSA-certified laboratories using the most advanced drug testing technology available.

\*\*If you are already working with a collection site not in our network, we will negotiate and add them to our network.



# Employment Background Screening

Because CDTA focuses exclusively on the transportation industry, we can provide better response and customize our services to deliver the best in DOT compliant solutions.

Our background screening service offers over 20 different searches. This includes everything from County and Federal Criminal Searches to Social Security Trace. Our popular DOT packages provide all the screening criteria required by the DOT.

CDTA record researchers physically go into the courthouse(s) to gather information. Real-time record information is vital to effective employee screening saving you valuable time and money while helping to ensure accuracy.

CDTA offers:

- Thorough background information
- National criminal databases offering over 850 million criminal records
- Online background screening search and report ordering
- Real-time court research and record collection
- Compliance expertise
- Industry-leading turnaround times
- Unparalleled industry “hit rates”
- User-friendly online reporting 24/7
- \*Online Recruit and Employment Application System

\*New online tool for hiring managers and recruiters to manage applicants along with a job board for applicants to view job postings and apply online saving time and resources!

Search and Verifications:

- County Criminal Search
- County Civil Search
- Federal Criminal Search
- Instant Criminal Search
- Super Instant Criminal Search
- Social Security Number Trace
- Global Watch List / OFAC / Terrorist Watch Search
- 50 State Sex Offender Registry Search
- Motor Vehicle Report
- Employment Verification
- DOT Employment Verification
- Education Verification
- I-9 Employment Eligibility Verification
- State Criminal Search
- Worker’s Compensation Report
- Credit Report



## Driver Tracking System

CDTA's driver qualification file management system known as the "Driver Tracking System" (DTS) is our web-based driver qualification file management system specifically designed for the trucking industry. It is easy to pre-qualify drivers, track, monitor, and maintain driver records while eliminating the endless paper-tracking of driver files.

DTS offers:

- View an immediate snapshot of overall driver qualification and DOT compliance situation from any computer with internet access
- Security that provides control of driver-related information
- Module-based system with flexibility to utilize as much or as little as needed
- Digital tracking utilizes scanning technology to digitize driver qualification files and other driver files
- Email notifications for certifications and credentials with expiration dates
- Timely regulatory updates and revisions and includes ready-to-use reporting features

## Driver Log Auditing

CDTA's Driver Log Auditing service efficiently monitors driver hours, violations, log falsifications, missing logs and signatures, eligibility and more! The system was designed for fleets from two drivers to twenty thousand.

No special logs are required. You can use your company logs, logs from a truck-stop, scanning-optimized logs, or even forms from competitive systems.

Auditing service offers:

- Accurate driver daily log audits within 48 hours of receiving
- Detailed compliance service reports
- Driver notification letter



# Online Supervisor Reasonable Suspicion and Driver Awareness Trainings

Online Supervisor Reasonable Suspicion training provides supervisors the tools for reasonable suspicion determinations made by a supervisor who is trained in detecting the symptoms of drug abuse or alcohol misuse. This training and certification satisfies DOT's requirements for supervisor reasonable suspicion testing.

Online Driver Awareness training provides drivers with a basic understanding of the problems associated with drug and alcohol use and the impacts of that use on the workplace. Drivers will learn when to say "when" and why to say "no."

## Benefits:

- Online 24/7 training at your own pace and schedule
- Receive certificate of compliance upon completion
- No lost time out of office attending an expensive all day training

